

**London Borough of Brent  
Summary of Decisions taken by the Cabinet  
on Monday 12 November 2018**

PRESENT: Councillor M Butt (Chair), Councillor McLennan (Vice-Chair) and Councillors Agha, Hirani, Miller, M Patel, Krupa Sheth, Southwood and Tatler

ABSENT: Councillor Farah

ALSO PRESENT: Councillor Long

Agenda Item No	Item	Ward(s)	Decision
1.	Apologies for Absence		Apologies for absence were received from Cllr Farah (Lead Member for Adult Social Care) and Peter Gadsdon (Director Performance, Policy and Partnerships)
2.	Declarations of Interest		There were no declarations of interest.
3.	Minutes of the Previous Meeting		<b>RESOLVED</b> that the minutes of the previous meeting held on 15 October 2018 be approved as an accurate record of the meeting.
4.	Matters Arising (if any)		There were no matters arising.
5.	Petitions (if any)		There were no petitions.
6.	Reference of item considered by Scrutiny Committees (if any)		There was no reference of items considered by Scrutiny Committees.
7.	St. Raphael's Estate - Housing Options Appraisal	Stonebridge	<b>RESOLVED</b> that:  i. Cabinet would work with residents and tenants to set up a governance structure which will oversee this project.

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 November 2018 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			<ul style="list-style-type: none"> <li>ii. Cabinet agreed to officers progressing work on the St Raphael's Estate to assess potential housing improvement and development opportunities for the estate.</li> <li>iii. Cabinet agreed to delegate authority to the Strategic Director of Community Wellbeing in consultation with the Lead Member for Housing and Welfare Reform for the award of contract for a Multi-disciplinary Design Team and other key consultants as required including cost consultants.</li> <li>iv. Cabinet agreed that an Estate ballot, would take place prior to any final decision to proceed with option 2 as set out in the report.</li> <li>v. Cabinet noted that officers were working on establishing a partnership arrangement with Network Homes and Peabody Trust to take forward any future development of the St Raphael's Estate with any final agreement subject to approval by Cabinet.</li> <li>vi. Cabinet noted that an update would be provided to Cabinet at appropriate points in the programme.</li> </ul>
8.	School Place Planning Strategy 2019-2023	All Wards	<p><b>RESOLVED</b> that:</p> <ul style="list-style-type: none"> <li>i. Cabinet approved the new School Place Planning Strategy 2019–2023 provided as set out in Appendix 1 of the report.</li> <li>ii. Cabinet noted that demand for Reception places was expected to continue to reduce over the next five years before recovering to the 2018 level of demand in 2022/23.</li> <li>iii. Cabinet noted that demand for secondary places was increasing with a need for an additional 13 forms of entry by 2023/24 to meet demand and ensure there was sufficient capacity to manage in-year admissions.</li> <li>iv. Cabinet noted the anticipated increase in demand for places that meet the needs of children and young people with SEND places and planned strategies for addressing this need.</li> <li>v. Cabinet noted the strategy for ensuring sufficient Early Years provision.</li> </ul>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 November 2018 (continued)**

<b>Agenda Item No</b>	<b>Item</b>	<b>Ward(s)</b>	<b>Decision</b>
9.	Statement of Gambling Principles 2019-2022	All Wards	<p>Subject to the final paragraph of the Executive Summary (<i>page 3 of the Statement of Gambling Principles</i>) being amended, it was <b>RESOLVED</b> that:</p> <ul style="list-style-type: none"> <li>i. Cabinet noted the revised Statement of Gambling Principles (31 January 2019 – 30 January 2022) set out in Appendix 1 of the report</li> <li>ii. Cabinet proposed that the Statement of Gambling Principles be referred to Full Council on 26 November 2018 for approval.</li> <li>iii. Cabinet resolved that the subject to approval by Full Council, the Council must publish its revised Statement of Gambling Principles for a period of four weeks prior to it coming into effect on 31 January 2019, on the Council’s website, in the local newspaper, on the public notice board at Council’s offices and make it available for public inspection.</li> </ul>
10.	Brent Design Guide Supplementary Planning Document (SPD1) Adoption.	All Wards	<p><b>RESOLVED</b> that:</p> <ul style="list-style-type: none"> <li>i. Cabinet approved the proposed amendments as set out in Appendix 1 of the report</li> <li>ii. Cabinet adopted the Brent Design Guide Supplementary Planning Document (SPD1) as set out in Appendix 2 of the report.</li> <li>iii. Cabinet revoked the existing Design Guide for New Development (SPG17) adopted in 2001.</li> </ul>
11.	Business Rates and Associated IT Support Contract Award	All Wards	<p><b>RESOLVED</b> that:</p> <ul style="list-style-type: none"> <li>i. Cabinet awarded the contract for the provision of Business Rates and associated IT Support Services to Capita Business Services Ltd with effect from 1 May 2019 for a period of five years with an option to extend for a further three years.</li> <li>ii. Cabinet delegated powers provided through regulations issued under the</li> </ul>

**London Borough of Brent – Summary of Decisions taken by the Cabinet on Monday 12 November 2018 (continued)**

Agenda Item No	Item	Ward(s)	Decision
			Deregulation and Contracting Out Act 1994 for the assessment and collection of Business Rates be granted to Capita Business Services Ltd with effect from the 1 May 2019.
12.	Delegation of Decision and Award of a Printing Services Contract for the ICT Shared Service Authorities	All Wards	<p><b>RESOLVED</b> that:</p> <ul style="list-style-type: none"> <li>i. Cabinet noted the procurement of an ICT Shared Service contract for managed print services, including multifunctional devices, the print room in Brent Civic Centre, and offsite hybrid mail and bulk printing, on the basis of the criteria set out in the report.</li> <li>ii. Cabinet delegated authority to the Strategic Director of Resources, in consultation with the Deputy Leader, to award a contract for printing services, as set out in the report.</li> </ul>
13.	Changes to Local Government Association Membership	All Wards	<p><b>RESOLVED</b> that:</p> <ul style="list-style-type: none"> <li>i. Cabinet agreed to the Council being a member of the new Local Government Association Unlimited Company.</li> <li>ii. Cabinet authorised the Council's Chief Executive to provide formal written agreement to the Local Government Association (LGA) to dissolve the unincorporated Local Government Association at such date thereafter as determined by the LGA Leadership Board</li> </ul>
14.	Exclusion of Press and Public		None.
15.	Any other urgent business		None.